

Workshop Syllabus

Introduction to Report Writing Workshop Using Crystal Reports v.8.5 with Maximo v. 4.1.1

This is a two-day workshop that teaches attendees to use Crystal Reports to create custom reports from their Maximo data. Students learn how to connect to the Maximo database and are provided an overview of the database tables. Students then use Crystal to create several reports that they can take back to their organization for application to their Maximo database. Intensive use of hands-on exercises using a fully populated Maximo installation will provide the student with practical experience.

We recommend that students have some Maximo experience (i.e., a previous Managing Work class or equivalent field experience) to achieve maximum benefit from this class.

- A. Overview and expected outcomes
- B. Connecting to Maximo database from Crystal Reports
- C. Overview of Maximo table data
- D. Custom Report writing
 - 1. Basic reports
 - 2. Visual Linking Expert
 - 3. Graphs
 - 4. Basic formulas and parameters
- E. Exporting reports for distribution
- F. Setting up custom reports for use within Maximo applications

