



Training Syllabus

Maximo® 7 Work Management

This is a three-day class that provides an overview of Maximo's capabilities for examining Work Management applications. This includes Labor and Crafts, Locations, Assets, Failure Codes, Preventive Maintenance, Work Orders, Service Requests and more. Intensive use of hands-on exercises using a fully populated Maximo installation will provide the student with practical experience.

*This course contains information on applications and functionality for all Maximo 7 versions including Version 7.1, 7.2 & 7.5. Subject marked * are specific to Version 7.5 and may be included or excluded as needed.*

Prerequisites

Maximo 7 Basics - Navigation and Query
Course Outline

1. Overview of Enterprise Asset Management
 - a. Strategic Asset Management
 - b. Asset Life Cycle and Maximo
 - c. Applications and functions.
2. Labor and Craft records
3. Locations
 - a. Location Types and statuses
 - b. Location Hierarchies
4. Assets and Asset Statuses
5. Failure Codes
6. Job Plans and Work Plans
7. Routes
8. Preventive Maintenance
 - a. Frequency
 - b. Job Plan Sequencing
 - c. Generating Work Orders
9. Work Management
 - a. Maintenance Key Performance Indicators (KPIs)
 - b. Work Process
 - c. Services Requests

10. Work Order Tracking



- a. Planning Labor, Materials & Services
 - b. Using Logs
 - c. Failure Reporting
11. Quick Reporting
12. Labor Reporting